



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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May 19, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
TED WATKINS MEMORIAL PARK GENERAL IMPROVEMENTS
APPROVE REVISED PROJECT BUDGET; ADOPT, ADVERTISE, AND AWARD;
AND AWARD SUPPLEMENTAL AGREEMENT
SPECS. 6810; CAPITAL PROJECT NO. 86399
(SECOND DISTRICT) (3 VOTES)**

SUBJECT

Adopt plans and specifications, advertise for bids, delegate authority to the Director of Public Works to award and execute a construction contract to construct a new soccer field, approve revised project budget, and authorize the Ted Watkins Phase II refurbishment to be carried out through Board-approved Job Order Contracts.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the revised project budget of \$8,664,077 for the Ted Watkins Memorial Park General Improvements project, and authorize the Director of Public Works to carry out the project.
2. Adopt plans and specifications for construction of the new soccer field with night lighting at a \$1,023,000 estimated construction cost, and instruct the Executive Officer of the Board to advertise for bids to be received and opened on June 16, 2009, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

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3. Authorize the Director of Public Works to execute a consultant services agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule for a \$7,000 not-to-exceed fee funded by existing project funds and to establish the effective date following determination by the Director of Public Works of the Lowest Responsive and Responsible Bidder.
4. Delegate to the Director of Public Works the authority to determine, in accordance with the applicable contract and bid specifications, whether the apparent Lowest Responsive and Responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all conditions for contract award, including the criteria adopted by your Board for contract award; to award and execute the construction contract, in the form previously approved by County Counsel, to the Lowest Responsive and Responsible Bidder meeting all such conditions; and to establish the effective date of the contract upon receipt by the Director of Public Works acceptable of Faithful Performance and Payment for Labor and Material Bonds and evidence of required contractor insurance.
5. Award and authorize the Director of Public Works to execute Supplemental Agreement 4 to Contract PW 13010 with Katherine Spitz Associates, Inc., to provide additional construction administration services for the Ted Watkins Memorial Park General Improvements project for a \$79,550 not-to-exceed amount.
6. Authorize the Director of Public Works to carry out Phase II refurbishments of the general improvements using Board-approved Job Order Contracts.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the Department of Public Works (Public Works) to advertise for bids for construction of the new soccer field with night lighting and allow Public Works to proceed with Phase II refurbishments using Job Order Contracts (JOCs).

Ted Watkins Park is approximately 27 acres and is located at 1335 East 103rd Street, Los Angeles, California. The original project scope included construction of a new soccer field with night lighting; refurbishment of the baseball fields, including lighting; tennis courts; basketball court; turf; irrigation; existing concrete sidewalks; parking area; remodel of three comfort stations to comply with Americans with Disabilities Act standards; and demolition of the existing picnic structure. The revised scope includes additional turf refurbishment and irrigation in east half of the park, turf replacement and

planter beds in west side of the park with drought tolerant plants, and relocation of the basketball court was added to the original scope and increased the project cost.

Refurbishment of the tennis courts, replacement of baseball field lighting, and relocation of the existing basketball court was performed as Phase I by using a Board-approved JOC and was successfully completed before December 31, 2007, in order to meet State funding deadline.

We are recommending the use of Board-approved JOCs for the remaining refurbishment work and award of a construction contract to the Lowest Responsive and Responsible Bidder for new soccer field with night lighting.

In order to expedite construction of the project, it is further recommended that your Board authorize the Director of Public Works to award and execute a construction contract to the apparent Lowest Responsive and Responsible Bidder (as defined in the Facts and Provisions/Legal Requirements Section of this letter), if the low bid is within the estimate of new construction costs (\$1,023,000) and contingent on that bidder completing a baseline schedule that conforms to the County's specifications. If there are no bids that are within the estimate of the new construction costs, we will return to your Board to reject all bids and recommend additional actions for your approval.

Approval of the recommended actions will also authorize the execution of a consultant agreement with the apparent Lowest Responsive and Responsible Bidder (as defined in the Facts and Provisions/Legal Requirements Section of this letter) to prepare a baseline construction schedule that conforms to the County's schedule specifications. Preparation of a baseline schedule is critical to successfully manage construction activities by the contractor and the County, and a responsible contractor must be able to produce such a construction schedule. Bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, we may return to your Board to recommend that the bidder be determined nonresponsive and recommend awarding the construction contract to the next lowest bidder, contingent on that bidder completing a baseline schedule that conforms to the County's specifications.

The recommended Supplemental Agreement 4 is for additional construction administration services for the project work divided between the refurbishment portion, which will be performed under the JOC program, and the new construction portion, which will be awarded by way of lump-sum low bid.

Sustainable Design Program

The project supports your Board's Sustainable Design Program by using energy efficient light fixtures with timer controls. There will be savings due to a reduction in electricity as a result of the sustainable building elements included in the design. The

project will also use water-efficient fixtures in the restrooms. This will result in a reduction in the amount of potable water used. In the park grounds, a significant area of existing turf will be replaced by drought tolerant planting, which will also require less water. Stormwater runoff on the soccer field will be diverted to a retention tank, which causes the collected water to infiltrate into the ground instead of completely discharging to public street and storm drains. Water savings in the completely renovated irrigation system will be achieved by utilizing updated irrigation nozzles that have a 30 percent savings over standard nozzles, pressure regulating heads, and valves. Electricity will be saved by using a more efficient motor on the irrigation booster pump.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operation Effectiveness (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. It also directs that we ensure Children, Family and Adult Well-Being (Goal 2) by enhancing the ability of families to live in safe, stable, and supportive communities. We are also directed to improve Community and Municipal Services (Goal 3) by offering a wide range of services responsive to each community's specific needs. This project will benefit the community and makes recreational services available to the youth of the area.

FISCAL IMPACT/FINANCING

Public Works' fair construction cost estimate for the base construction contract is \$1,023,000, with a 10 percent bid contingency. In no event will a contract be awarded over the estimated amount, inclusive of the contingency, without returning to your Board for approval.

The total project cost estimate is now \$8,664,077, including plans and specifications, plan check fees, construction, bid contingency, change orders, consultant services, miscellaneous expenditures, Civic Art allocation, and County services. The project is funded by \$809,208 from the Safe Neighborhood Parks Proposition Specified Funds (Proposition A), \$780,000 from State Proposition 12 State grant from the Murray-Hayden Program, \$4,005,000 from the Vehicle License Fee Gap Loan Special Fund, \$33,869 from residual State funds held in Trust Account-U33, \$313,000 in State Proposition 40 Per Capita Program, \$150,000 of State Proposition 40 Reoberti-Z'Birg-Harris Program, \$432,000 of Proposition 62 allocated to unincorporated services areas net County cost, \$2,141,000 of prior year net County cost. The Project Schedule and Budget Summary are included in Attachment A.

Operating Budget Impact

Based on the description of the project, Department of Parks and Recreation (Parks and Recreation) anticipates one-time start-up and ongoing operating costs for recreation and maintenance staff, supplies and equipment. Parks and Recreation will work with the Chief Executive Office to determine the appropriate level of funding as the project nears completion. Funds for the one-time start-up and ongoing operating costs will be requested in Parks and Recreation's Fiscal Year 2010-11 "New Facilities" request when the project nears completion.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Applicable law, including the State Public Contract Code, requires the County to award construction contracts to the Lowest Responsive and Responsible bidder, which refers to the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be "responsive" to the material requirements under the solicitation, including but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a "responsible" bidder by exhibiting the quality, fitness, capacity, experience, and trustworthiness to satisfactorily perform the work required under the bid solicitation.

A standard contract and supplemental agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

As required by your Board, the project cost includes 1 percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004.

Bidders will also be required to show full compliance with Los Angeles County Code, Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

A standard supplemental agreement, in the form previously approved by County Counsel, will be used. The existing architect/engineer services agreement with Katherine Spitz Associates, Inc., includes the standard Board-directed clause that provides for contract termination, renegotiation, hiring qualified displaced County employees, GAIN/GROW, Safely Surrendered Baby Law, Contractor Employee Jury Service Program, and Child Support Compliance Program.

ENVIRONMENTAL DOCUMENTATION

On September 7, 2004, your Board found that the project is categorically exempt under the California Environmental Quality Act (CEQA) in accordance with the CEQA Guidelines, Sections 15061 (b) (3), 15301 (d), 15302 (c), 15303 (d) (e), and the County of Los Angeles Environmental Reporting Procedures and Guidelines, Classes 1 (x-2), 2 (e), and 3 (a) and (b), adopted by your Board on November 17, 1987. A Notice of Exemption was filed with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

On December 19, 2006, your Board authorized Agreement PW 13010 with Katherine Spitz Associates, Inc., to provide services for the Ted Watkins General Improvements project for a \$622,540 not-to-exceed fee.

The project is funded in part by Proposition 12 with a deadline of construction completion by December 2007. To qualify for the \$780,000 grant funding, Phase I construction was performed by a JOC before December 31, 2007. Supplemental Agreement 1 reallocated \$50,600 from the construction administration services line item to Phase I construction documents and construction administration line items to cover this cost.

At our request, the existing basketball court was relocated, requiring Supplemental Agreement 2 to reallocate \$8,800 from the construction administration line item to Phase I construction documents and construction administration line items to cover the architect's additional fee.

Supplemental Agreement 3 reallocated \$20,150 from the acceptance/record documents line item to construction documents and construction administration line items to cover the architect's additional fee to separate the bid sets into two packages and allow the

The Honorable Board of Supervisors
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new soccer field to be constructed under a low bid contract and the Phase II refurbishments to be completed by JOCs .

Supplemental Agreements 1 through 3 reallocated a total of \$79,550, and there was no change in the total contract value. Supplemental Agreement 4 will increase the original agreement by a total amount of \$79,550, from \$622,540 to \$702,090. The proposed fee is 13 percent of the original agreement.

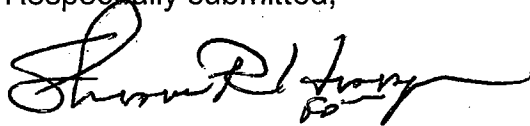
IMPACT ON CURRENT SERVICES OR PROJECTS

The proposed project will have minimal impact on current services as a result of these actions. The project will be phased so as to minimize the impact on public use of the park.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Department of Public Works, Project Management Division II; Civic Arts Commission; and the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF:DL
JSE:DJT:CY:zu

Attachment

- c: Auditor Controller
- Civic Arts Commission
- County Counsel
- Department of Parks and Recreation
- Department of Public Social Services (GAIN/GROW Program)
- Department of Public Works
- Office of Affirmative Action Compliance

May 19, 2009

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
TED WATKINS MEMORIAL PARK GENERAL IMPROVEMENTS
APPROVE REVISED PROJECT BUDGET; ADOPT, ADVERTISE, AND AWARD;
AND AWARD SUPPLEMENTAL AGREEMENT
SPECS. 6810; CAPITAL PROJECT NO. 86399
(SECOND DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Schedule Completion Date	Revised Completion Date
Project Design		
Construction Documents Jurisdictional Approvals	06/17/07* 07/03/07	10/08/08* 04/23/09
Construction		
Substantial Completion Acceptance	11/10/08 08/17/09	06/07/10 06/07/10

II. PROJECT BUDGET SUMMARY

Budget Category	Approved Budget	Impact of This Action	Revised Budget
Land Acquisition	\$ 0		\$ 0
Construction			
Job Order Contract		\$ 4,577,000	\$ 4,577,000
Low Bid Construction Contract	\$ 3,617,835	(\$ 2,594,835)	\$ 1,023,000
Bid Contingency			
Change Orders (15 percent)	\$ 542,675	\$ 307,325	\$ 850,000
Departmental Crafts			
Youth Employment			
Construction Consultants			
Misc. Expense			
Gordian Group		\$ 114,000	\$ 114,000
Civic Arts	\$ 42,404	\$ 20,615	\$ 63,019
Subtotal	\$ 4,202,914	\$ 2,424,105	\$ 6,627,019
Programming/Development	\$ 0		
Plans and Specifications	\$ 622,540	\$ 79,550	\$ 702,090
Consultant Services			
Deputy Inspection	\$ 38,164	\$ 41,836	\$ 80,000
Site Planning			
Hazardous Materials	\$ 5,000	\$ 5,000	\$ 10,000
Geotech/Soils Test	\$ 5,000	\$ 45,000	\$ 50,000
Material Testing			
Cost Estimating			
Topographic Surveys	\$ 10,000	\$ 20,000	\$ 30,000
Construction Management			
Construction Administration			
Environmental			
Move Management			
Equipment Planning			
Legal			
Contract/Change Order			
Other			
Subtotal	\$ 58,164	\$ 111,836	\$ 170,000
Miscellaneous Expenditures			
Office of Affirmative Action	\$ 23,140	\$ 0	\$ 23,140
Printing	\$ 5,000	\$ 0	\$ 5,000
Prior DPW Charges	\$ 286,399	\$ 0	\$ 286,399
Subtotal	\$ 314,539	\$ 0	\$ 314,539

II. PROJECT BUDGET SUMMARY

Jurisdictional Review/Plan Check/Permit			
Regional Planning			
Fire Department			
Health Department			
Building and Safety Plan Check	\$ 30,128	\$ 0	\$ 30,128
Subtotal	\$ 30,128	\$ 0	\$ 30,128
County Services			
Code Compliance and Quality Control Inspections	\$ 155,000	\$ 155,000	\$ 310,000
Design Review			
Design Services			
Contract Administration	\$ 30,000	\$ 30,000	\$ 60,000
Project Management	\$ 180,792	\$ 159,509	\$ 340,301
Project Management Support Services	\$ 25,000	\$ 25,000	\$ 50,000
ISD Job Order Contract Management			
DPW Job Order Contract Management	\$ 0	\$ 25,000	\$ 25,000
ISD ITS Communications			
Project Security			
Project Technical Support	\$ 5,000	\$ 15,000	\$ 20,000
County Counsel			
Other			
Consultant Contract Recovery	\$ 4,000	\$ 11,000	\$ 15,000
Sheriff Job Order Contract Management			
Design Services			
Subtotal	\$ 399,792	\$ 420,509	\$ 820,301
Total	\$ 5,628,077	\$ 3,036,000	\$ 8,664,077

May 19, 2009

ATTACHMENT B

**DEPARTMENT OF PUBLIC WORKS:
TED WATKINS MEMORIAL PARK GENERAL IMPROVEMENTS
APPROVE REVISED PROJECT BUDGET; ADOPT, ADVERTISE, AND AWARD;
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SPECS. 6810; CAPITAL PROJECT NO. 86399
(SECOND DISTRICT) (3 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC.</u> <u>FEE</u>	<u>DATE OF BID</u> <u>OPENING</u>
2	6810	Ted Watkins Memorial Park General Improvements 1335 East 103rd Street Los Angeles, CA 90002	\$30	06/16/2009

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on this date in Architectural Engineering Division Conference Room, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an active B license classification at

the time of bid submittal. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Public Works' Project Management Team will hold a non-mandatory prebid conference at 10 a.m. on May 28, 2009, at the project job site to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further directions, please contact Mr. Brian Soria with the Public Works' Architectural Engineering Division at (626) 458-2588.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del Departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated May 19, 2009.

Specs. 6810

SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES